



Mark A. Hackel
County Executive

MACOMB COMMUNITY ACTION

21885 Dunham Road, Suite 10 • Clinton Township, Michigan 48036

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mca.macombgov.org

Ernest Cawvey
Director

Children & Family Services

Early Head Start
Early Head Start /
Child Care Partnership
Great Start Readiness
Program
Head Start 3 – 5 Preschool
Macomb Food Program
(501c3)

Community Services

Action Centers
Community Development
Home Rehab
Housing Services
Transportation
Weatherization

Office of Senior Services

Adult Day Program
Benefit Access
Community Liaison
Dining Senior Style
Handy Helper
Meals on Wheels

December 2 , 2021

TO: MCAAB Board Members
FR: Justin Al-Igoe, Chair
Macomb Community Action
Advisory Board
CC: Ernest Cawvey, Director
John Paul Rea
Deputy County Executive
RE: Macomb Community Action Advisory Board Meeting Notice

The Macomb Community Action Advisory Board meeting will be held on:

Tuesday, December 14, 2021	
ATTENDANCE OPTIONS	
<u>IN-PERSON: 11:30 am</u>	<u>VIRTUAL: 12:00 noon</u>
(includes lunch)	
VerKuilen Building (entrance E or F)	1-408-418-9388
21885 Dunham Road	CODE: 2338 239 9818
MSUE ASSEMBLY ROOM	

A G E N D A

- I. Call to Order / Pledge of Allegiance / Community Action Promise / Mission Statement
- II. Determination of a Quorum
- III. Recommendation to approve the Agenda
- IV. Public Comment (related only to issues on the agenda)
- V. Chairperson's Report
 1. Motion to approve new Board Member
- VI. Board Member Recognition
- VII. Consent Agenda
 1. Minutes from Full Board meeting, October 12, 2021
 2. Executive Committee Reports
 - A. Receive and approve: AAA 1-B Chore Grant Agreement \$154,980
 - B. Receive and approve: AAA 1-B Community Liaison Grant Agreement \$113,333
 - C. Receive and approve: AAA 1-B Dementia Adult Day Care Grant Agreement \$143,914
 - D. Receive and approve: AAA 1-B Nutrition Grant Agreement \$2,903,681
 - E. Receive and approve: HUD Home-ARP Grant Agreement \$6,086,008
 - F. Receive and approve: SMART Grant Agreement \$96,592

- G. Receive and approve: United Way Basic Needs Agreement \$100,000
- H. Receive and approve: LIHEAP Weatherization \$307,186

3. Budget Committee Reports

- A. Receive and Approve: Vendor Payment report
- B. Receive and File: Budget Summary
- C. Receive and File: Special Assistance Grants Report
- D. Receive and File: Cash Donations Report
- E. Receive and File: CARES/COVID Funding report
- F. Receive and File: Financial Detail Report: OSS
- G. Receive and File: Financial Detail Report: Head Start
- H. Receive and File: Agency Credit Card Usage Report: September 2021
- I. Receive and Approve: carry forward Head Start Funds \$233,490.67 and CARES COVID funds \$194,631.64
- J. Approve: Mileage Policy

4. Program & Planning Committee Reports

- A. Head Start Report
 - 1. Receive and File: Financial Reports
 - 2. Receive and file Strategic Planning/Self-assessment Dates 2021-2022
 - 3. Receive and File: 2021-2022 Summary of Program Goals
 - 4. Receive and File: 2021 Office of Head Start Communications (IM&PI)
 - 5. Receive and File: Non Federal Match Waiver Request for unspent carry forward funds
 - 6. Receive and File: Head Start Program Performance Standards
- B. Receive and File: BCAEO CRF Programmatic and Financial Monitoring Report
- C. Receive and File: BCAEO CSBG FY2020 Annual Report Summary Letter
- D. Receive and File: BCAEO FY20 Programmatic Monitoring Report
- E. Receive and File: BCAEO FY2020 Organizational Standards Monitoring Report

VIII. Director's Report

IX. Other Business

- 1. 2022 MCAAB Meeting Schedule
- 2. Next Meetings: *TUESDAY*, Executive Committee, January 11, 2022
TUESDAY, Budget Committee, January 18, 2022
TUESDAY, Planning Committee, January 25, 2022
TUESDAY, Full Board, February 8, 2022

- X. Public Comment (five minutes max per speaker or longer at the discretion of the Chair)
- XI. Adjournment